



Center Name: Dona Ana Head Start - Vado Center			Address: 325 Holguin Vado, NM 88072			Phone: (575)233-2401																										
License Number: 86582	Issue Date: 01/23/2017	Expiration Date: 01/22/2018	Type: 2 Star Child Care Center			Status: Licensed																										
Capacity Over Age 2: 25 Under Age 2: 0 Night Care: 0 Playground: 96						Census Over 2: 15 Under 2: 0																										
Days and Hours of Operation																																
<table border="0"> <tr> <td></td> <td><u>Monday</u></td> <td><u>Tuesday</u></td> <td><u>Wednesday</u></td> <td><u>Thursday</u></td> <td><u>Friday</u></td> <td><u>Saturday</u></td> <td><u>Sunday</u></td> </tr> <tr> <td>Opening Times:</td> <td>08:</td> <td>08:</td> <td>08:</td> <td>08:</td> <td>Closed</td> <td>Closed</td> <td>Closed</td> </tr> <tr> <td>Closing Times:</td> <td>04:00 PM</td> <td>04:00 PM</td> <td>04:00 PM</td> <td>04:00 PM</td> <td></td> <td></td> <td></td> </tr> </table>										<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	Opening Times:	08:	08:	08:	08:	Closed	Closed	Closed	Closing Times:	04:00 PM	04:00 PM	04:00 PM	04:00 PM			
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>																									
Opening Times:	08:	08:	08:	08:	Closed	Closed	Closed																									
Closing Times:	04:00 PM	04:00 PM	04:00 PM	04:00 PM																												
# of Classrooms: 1		Purpose: Semi-Annual		Date: 09/19/2017		Time: 10:10 AM																										
Comments																																



A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Not Inspected
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.22 C POLICY AND PROCEDURES	Not Inspected
8.16.2.22 D FAMILY HANDBOOK	Not Inspected
8.16.2.22 E CHILDREN'S RECORDS	Not Inspected
8.16.2.22 F PERSONNEL RECORDS	Not Inspected
8.16.2.22 G PERSONNEL HANDBOOK	Not Inspected
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Non-compliance

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Personnel & Staffing		
<p><u>Deficiencies</u></p> <p>In the absence of the director, the center does not have a notice posted naming the person designated to be in charge.</p> <p>Regulation: 8.16.2.23A(8)</p> <p><u>Corrective Action Plan</u></p> <p>In the director's absence, a person will be assigned to be in charge and a notice to that affect will be posted.</p> <p>Date to be Completed: 10/19/2017</p>		
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance	
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance	
Services & Care of Children		
8.16.2.24 A GUIDANCE	Compliance	
8.16.2.24 B NAPS OR REST PERIOD	N/A	
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	N/A	
8.16.2.24 D DIAPERING AND TOILETING	Compliance	
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Not Inspected	
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A	
8.16.2.24 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.24 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.24 J OUTDOOR PLAY AREAS	Compliance	
8.16.2.24 K SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.24 L FIELD TRIPS	Not Inspected	
Food Service		
8.16.2.25 B MEALS AND SNACKS	Compliance	
8.16.2.25 C MENUS	Compliance	
8.16.2.25 D KITCHENS	Compliance	
8.16.2.25 E MEAL TIMES	Compliance	
Health & Safety Requirements		
8.16.2.26 A HYGIENE	Compliance	
8.16.2.26 B FIRST AID REQUIREMENTS	Not Inspected	
8.16.2.26 C MEDICATION	Not Inspected	
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Not Inspected	
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	N/A	
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING	Non-compliance	

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Buildings, Grounds & Safety		
<p><u>Deficiencies</u></p> <p>The premises in the playground are not clean as evidenced by there are weeds in and around the play structures and play areas.</p> <p>Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u></p> <p>Cleaning will be completed and a schedule for routine cleaning will be established.</p> <p>Date to be Completed: 10/19/2017</p>		
8.16.2.29 B PEST CONTROL	Compliance	
8.16.2.29 C MECHANICAL SYSTEMS	Compliance	
8.16.2.29 D WATER AND WASTE	Compliance	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.29 F EXITS AND WINDOWS	Compliance	
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance	
8.16.2.29 H SAFETY COMPLIANCE <p><u>Deficiencies</u></p> <p>The center failed to conduct a fire drill for the month(s) of May. The center failed to conduct a fire drill for the AM and PM classes in the month of May 2017.</p> <p>Regulation: 8.16.2.29H(2)</p> <p><u>Corrective Action Plan</u></p> <p>A monthly fire drill will be held and recorded. The center will conduct two fire drills for both AM and PM classes in the month of September 2017.</p> <p>Date to be Completed: 10/19/2017</p>	Non-compliance	
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.29 J PETS	Not Inspected	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

 09/19/2017	 09/19/2017
Surveyor: Steven Wells	Facility Rep: Thelma Castro